

Maharashtra Mandal UK Ltd

MEMORANDUM OF AN AGREEMENT OF TERMS FOR HIRE OF HALL AND FACILITIES
--

1. Made on the _____ day of _____ 2019 between " Maharashtra Mandal UK Ltd"., 306, Dollis Hill lane, London, NW2 6HH (hereinafter called "Maharashtra Mandal UK Ltd)

Name of Organisation and Person, Address, Telephone, Mobile and Email ID

(Hereinafter called "The Hirer" who agrees to observe and be bound by the following conditions).

2. The Total fee for the hire is pounds _____ for purpose of:

_____ on
_____/_____/_____ between _____ am/pm and

_____ am/pm. The Hire charges payable as follows:-- £100 at the time of booking the Hall and balance seven/fourteen days previous to the date of the said performance/function.

These advance payments are NON-REFUNDABLE. The Hire charges are inclusive of VAT Payments by Bank Transfer TO:

Maharashtra Mandal UK Ltd

Lloyd's Bank

To the credit of :AC No 04294769

Sort code 30-98-07

3.The hire fee shall cover the use of the Hall for the above purpose but shall not include the items under Clause 3a).

(a) "The Hirer" shall pay a separate fee or charge for stage lighting and electricity; ; and additional stage lighting apparatus (e.g. floods, spots, footlights, switch and dimmer board).The person used for any such services to be nominated by Maharashtra Mandal Ltd

4. If music in any form is to be played. "The Hirer" must ensure that they have the right to play that music .The Hirer undertakes not to use the hall for illegal and immoral purposes.
5. The said Function/Performance shall not continue after _____ o'clock am/pm, which shall be considered the time when the proceeding are to close but "The Hirer" shall, with the express consent of "Maharashtra Mandal UK Ltd " have power to continue the said performance/function on the payment of additional charge at the rate of pound _____ for every hour.
6. That no alteration will be made in the hall or the furniture and fittings without the previous consent in writing of "Maharashtra Mandal UK Ltd". No chairs or other obstructions shall be places in the gangways of the hall. (a) No items shall be placed within one metre of gas heaters. All fire doors shall be kept open for fire escape purposes.

The hall is equipped to accommodate:-

- (a) Seating Theatre style of maximum 200 persons
- (b) Seating Banquet style of maximum of 120 persons.
7. "The Hirer" shall not issue invitations/tickets in excess of that number. 'Maharashtra Mandal UK Ltd" reserves the right to prevent admission of excess persons on the day of hire whether such person/s/is/are in possession of ticket/invitation issued by "The Hirer."
- 8.(a) "The Hirer" hereby undertakes that all scenery and properties used in the said play shall be non-flammable and ensure compliance with all Fire and Safety Statues. By laws and regulations as in interpreted by "Maharashtra Mandal UK Ltd "and in default may cause the same to be made non-flammable at the expense of "The Hirer."
- (b) The use of highly flammable materials or liquid is prohibited. Items such as paper, cotton, wool, etc., whether for costume or decoration or for other purposes are to be rendered fire-resistant.
- (c) Smoking is not allowed anywhere on the premises. Animals are not permitted inside any part of the hall.
9. "The Hirer" undertakes to use the hall for specific purpose mentioned in the Agreement and for no other purpose and will be liable to damages caused to the lighting, electrical and other instalments.
10. In the event of any damages to "Maharashtra Mandal UK Ltd " property, adjoining premises, furniture, fixtures, fittings, equipment of "Maharashtra Mandal UK Ltd" by the hirer "Maharashtra Mandal UK Ltd" shall be indemnified in full by "The Hirer" within 14 days from the date of hire.

11. "The Hirer" undertakes to maintain orderly conduct throughout the term of the use within and in the vicinity of the premises and to leave the premises in a clean and tidy condition.
12. "The Hirer" undertakes to use "Maharashtra Mandal UK Ltd" premises for the sole purpose mentioned in the Agreement on the date of the hire and not to sub-let or permit use by any other person/organisation in exchange of money or any other consideration.
13. All refuse must be removed by "The Hirer" from the premises immediately after the event. "Maharashtra Mandal UK Ltd" own domestic refuse bins may not be used.
14. "The Hirer" shall ensure that all Statutes, Regulations and By-laws are complied with and will inspect the premises prior to signing this Agreement to confirm that the accommodation and facilities are suitable for all purposes for which the use is sought.
15. "Maharashtra Mandal UK Ltd" will not be liable to "The Hirer" or any person present on the premises at his behest for any loss, damage or injuries caused to them during the period of the hire and "The Hirer" agrees to indemnify "Maharashtra Mandal UK Ltd" against proceedings, claims by such persons/organisations.
16. The chairs are to be stored back appropriately after each hire else pound 50/ - shall be levied for storing the chairs back.

Signed for and on behalf of Maharashtra Mandal UK Ltd – Authorised Person

Signed and on behalf of the "The Hirer" – Authorised Person
